

**MINUTES OF THE MEETING OF THE CABINET  
HELD ON WEDNESDAY, 13 FEBRUARY 2013**

**COUNCILLORS**

**PRESENT** Doug Taylor (Leader of the Council), Achilleas Georgiou (Deputy Leader), Chris Bond (Cabinet Member for Environment), Bambos Charalambous (Cabinet Member for Culture, Leisure, Youth and Localism), Del Goddard (Cabinet Member for Business and Regeneration), Christine Hamilton (Cabinet Member for Community Wellbeing and Public Health), Donald McGowan (Cabinet Member for Adult Services, Care and Health), Ahmet Oykenner (Cabinet Member for Housing) and Andrew Stafford (Cabinet Member for Finance and Property)

**ABSENT** Ayfer Orhan (Cabinet Member for Children & Young People)

**OFFICERS:** Rob Leak (Chief Executive), Ray James (Director of Health, Housing and Adult Social Care), Ian Davis (Director of Environment), James Rolfe (Director of Finance, Resources and Customer Services), Andrew Fraser (Director of Schools & Children's Services), Neil Rousell (Director of Regeneration, Leisure & Culture), Asmat Hussain (Assistant Director Legal), Ilhan Basharan (Communities Manager), Martin Garnar (Equalities Officer), John Knightley (Head of Architectural Services) and Andrew Golder (Press and New Media Manager) Jacqui Hurst (Secretary)

**Also Attending:** Councillors Laban, Lavender, Levy and Rye.

**1**

**APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Ayfer Orhan (Cabinet Member for Children and Young People).

**2**

**DECLARATION OF INTERESTS**

Members were reminded, by the Assistant Director Legal, of the need to declare a disclosable pecuniary interest in respect of Report No.151 – Budget 2013/14 and Medium Term Financial Plan (General Fund) (Minute No.6 below refers) as the report considered the members' allowances scheme. All Cabinet Members present declared a disclosable pecuniary interest in the above report. In response the Assistant Director Legal, as Acting Monitoring Officer, granted a dispensation under Section 33 of the Localism Act 2011 to those Members present to remain in the meeting and consider the report.

Councillor Ahmet Oykenar (Cabinet Member for Housing) declared a disclosable pecuniary interest in Report No.155 – North Circular Area Action Plan Proposed Submission Stage (Minute No.10 below refers). Councillor Oykenar left the meeting for this item and took no part in the discussion.

**3**

**URGENT ITEMS**

NOTED that the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information and Meetings) (England) Regulations 2012. These requirements state that agendas and reports should be circulated at least 5 clear days in advance of meetings.

**4**

**DEPUTATIONS AND PETITIONS**

NOTED that no requests for deputations (with or without petitions) had been received for presentation to this Cabinet meeting.

**5**

**ITEMS TO BE REFERRED TO THE COUNCIL**

**AGREED** that the following items be referred to full Council:

1. Report Nos. 151 and 158 – Budget 2013/14 and Medium Term Financial Plan (General Fund)
2. Report No.152 – Housing Revenue Account Estimates 2013/14 and Rent Setting (HRA and Temporary Accommodation)
3. Report No.155 – North Circular Area Action Plan Proposed Submission Stage

In addition, Members agreed to refer the following report to Council for noting only:

4. Report No.153 – Fairness for All – Equality and Diversity Annual Report 2012

**6**

**BUDGET 2013/14 AND MEDIUM TERM FINANCIAL PLAN (GENERAL FUND)**

Councillor Andrew Stafford (Cabinet Member for Finance and Property) introduced the report of the Director of Finance, Resources and Customer Services (No.151) presenting the Budget 2013/14 and Medium Term Financial Plan (General Fund) for recommendation to full Council.

NOTED

1. that Report No.158 also referred, as detailed in Minute No.21 below;
2. the level of savings which the Council had achieved over 3 years, totalling £60m. The Council had made the savings with a nil increase in the level of Council Tax and, at a time of reduced Government subsidy and the current economic climate;
3. that the Council was on course to meet the budget target for 2014/15;
4. the results of the budget consultation as detailed in the report and outlined in the "to follow" paper which had been circulated to all Members detailing the feedback from the Scrutiny Panels and Area Forums;
5. the detail contained within section 10.5 of the report and the outcome of recent work undertaken by the Local Government Association and supported by further London specific analysis by London Councils on potential future funding pressures. The objective was to make the Government aware that the reduction in council funding at current levels was unsustainable without cutting services;
6. that Members' attention was drawn to section 10.8 of the report with regard to the combined effects of the Government's policy reforms on councils' finances;
7. that the Council was committed to supporting the development of the Local Plans setting out action plans for areas in the borough following the publication of the National Planning Policy Framework. Funding provision was in place for the first phases of the plan and funding would be incorporated into the Medium Term Financial Plan as required. The Council was on course to ensure that planning applications and policies were in place;
8. section 5.6 of the report with regard to Public Health. Local authorities would, from April 2013, take over responsibility from the NHS, for improving the health and well-being of their local population and reducing health inequalities. Councillor Hamilton highlighted a number of financial concerns as set out in the report;
9. that the report would be debated fully at the Council meeting on 27 February 2013.

**Alternative Options Considered:** The Council had an extensive budget planning and consultation process during which a wide range of options were considered in detail before recommendations were made. Issues raised and discussed had greatly contributed to the report including information from the Budget Consultation set out elsewhere in the report.

**RECOMMENDED TO COUNCIL**

1. the attention of Members is drawn to the comments in paragraph 2.12 of the report regarding S106 of the Local Government Finance Act 1992 which requires any Member who is two months or more in arrears on their Council Tax to declare their position and not to vote on any issue that could affect the calculation of the budget or Council Tax.
2. **with regard to the revenue budget for 2-13/14 it is recommended that Council**
  - (i) set the council tax requirement for Enfield at £96.343m in 2013/14
  - (ii) subject to final pupil count data, approve expenditure of £292.156m in 2013/14 for the schools' budget, funded from the Dedicated Schools' Grant.
  - (iii) Set the Council Tax at Band D for Enfield's services for 2013/14 at £1,100.34 (paragraph 8.1 of the report), there being no increase over the 2012/13 Council Tax.
  - (iv) The statutory calculations and resolutions set out in Appendix 10 of the report be approved.
3. **with regard to the Prudential Code and the Capital Programme it is recommended that Council:**
  - (i) notes the information regarding the requirements of the Prudential Code (section 9 of the report refers);
  - (ii) agrees the proposals for allocating resources to capital projects 2012/15 and notes the indicative 2015/17 capital programme as set out in Section 9 and Appendix 5 of the report.
  - (iii) Agrees the Prudential Indicators, the Treasury Management Strategy, the Minimum Revenue Provision statement and the criteria for investments, set out in section 9 and Appendix 4 of the report.
4. with regard to the Medium Term Financial Plan it is recommended that Council notes the forecast for the medium term as set out in section 10 of the report and adopts the key principles set out in paragraph 10.10 of the report.
5. with regard to the robustness of the 2013/14 budget and the adequacy of the Council's earmarked reserves and balances it is recommended that Council:
  - (i) notes the risks and uncertainties inherent in the 2013/14 budget and the Medium Term Financial Plan (sections 10 and 11 of the report).
  - (ii) notes the advice of the Director of Finance, Resources and Customer Services regarding the recommended levels of contingencies, balances and earmarked reserves (section 12 of the report) and has regard to the Director's statement (section

## CABINET - 13.2.2013

- 13 of the report) when making final decisions on the 2013/14 budget;
- (iii) agrees the recommended levels of central contingency and general balances.
6. agree that the authority to enter into public health contracts transferring from the NHS is delegated to the Director of Health, Housing and Adult Social Care (in conjunction with the Director of Public Health) and the Director of Finance, Resources and Customer Services. A separate Public Health report providing detailed information on each contract will be presented to Cabinet in March (section 5.6 of the report refers).
  7. It is recommended that the Cabinet Members for Children and Young People and Finance and Property take the decision on the schools budget for 2013/14 taking into account the comments of the Schools Forum on 13 February 2013 and any relevant decisions which the Forum make under the DfE regulations (section 5.7 of the report refers).
  8. It is recommended that Council agrees to set up a Hardship Fund of £0.67m in 2013/14 plus associated costs to be funded from the estimated Collection Fund Surplus at 31 March 2013 (section 5.8 of the report refers).
  9. It is recommended that Council agrees the Fees and Charges for Environmental Services for 2013/14 (Section 10.13 and Appendix 11 of the report refers).
  10. It is recommended that Council agrees the Fees and Charges for Adult Social Care Services for 2013/14 (Section 10.14 and Appendix 12 of the report refers).
  11. It is recommended that the current members' allowances scheme is re-approved, and that the automatic increase in allowances by the average earnings as at March be not implemented for 2012/13 or progressively for the 2013/14 financial year (section 10.15 of the report refers).

**Reason:** To set the Council's Budget Requirement and level of Council Tax for 2013/14 within the timescales set out in legislation. To agree the Treasury Management Prudential Indicators and the Capital Programme for 2013/14.

**(Key decision – reference number 3620)**

## 7

### **HOUSING REVENUE ACCOUNT ESTIMATES 2013/14 AND RENT SETTING (HRA AND TEMPORARY ACCOMMODATION)**

Councillor Ahmet Oykenar (Cabinet Member for Housing) introduced the report of the Director of Health, Housing and Adult Social Care and Director of Finance, Resources and Customer Services (No.152) presenting for approval

## CABINET - 13.2.2013

by full Council the revenue estimates of the Housing Revenue Account (HRA) for 2013/14 and the updated position on the HRA 30 year business plan.

### NOTED

1. the recommendation that the rents be increased in line with national social rent policy which would result in an average increase of 3.9% for Enfield tenants. This was in common with other local authorities. Enfield's level of increase was one of lowest in London. The increase would result in an average rent rise of £3.61;
2. the proposed service charges as detailed in the report;
3. that the updated HRA 30 Year Business Plan was appended to the report, Appendix 9 to the report referred;
4. that agreement was being sought to the total HRA capital programme of £47.5m; this would include works to Council homes and estate regeneration schemes;
5. that the Proposed Temporary Accommodation rents for 2013/14 were appended to the report, Appendix 5 to the report referred. The rents were unchanged from 2012/13.

**Alternative Options Considered:** NOTED that two alternatives had been considered; these were not increasing rents in line with the national social rent policy as recommended by the Government and increasing rents above this guideline. These two options were both discounted. If rents were not increased this would mean significant loss of income and would undermine the business plan in future years. The HRA self financing settlement was based on the assumption that rents were increased in line with national social rent policy. If rents were increased above this policy this would put additional unnecessary financial pressures on tenants.

### RECOMMENDED TO COUNCIL

1. that the detailed revenue estimates of the Housing Revenue Account for 2013/14 be approved.
2. that the rents be increased in line with national social rent policy. This will result in an average increase of 3.9% for Enfield tenants.
3. that all void properties be re-let at target rent.
4. the level of service charges as set out in paragraph 6.1 of the report for those properties receiving the services be agreed for 2013/14.
5. that the proposals for increases in other income as detailed in Appendices 2 and 3 be agreed for 2013/14.

**CABINET - 13.2.2013**

6. that the Temporary Accommodation rents as set out in Appendix 5 of the report be agreed for 2013/14.
7. that the total HRA capital programme of £47.5m be agreed.
8. that authority should be delegated to the Cabinet Member for Housing and the Director of Health, Housing and Adult Social Care to approve tenders for Decent Homes and General Works.

**Reason:** In view of the implications of the alternatives mentioned in paragraph 19 of the report, it is recommended to increase rents in line with national social rent policy and Government guidance on self financing.

**(Key decision – reference number 3621)**

**8**

**FAIRNESS FOR ALL - EQUALITY AND DIVERSITY ANNUAL REPORT 2012**

Councillor Christine Hamilton (Cabinet Member for Community Wellbeing and Public Health) introduced the report of the Director of Finance, Resources and Customer Services (No.153) asking Cabinet to consider and approve Enfield Council's Equality and Diversity Scheme Annual Report 2012.

**NOTED**

1. that this report supported the Council's Vision from 2010, as set out in the Annual Report. The report detailed what the Council had done in the last year, and what was planned for the future to meet the duties placed on all public sector bodies under the Equality Act 2010;
2. that the Government's Red Tape Challenge was reviewing the Public Sector Equality Duty "to establish whether it was operating as intended". The law could therefore change in the near future;
3. that the full Annual Report 2012 was attached to the report and would be available on the Council's website, and an executive summary would be sent to all interested stakeholders. Copies would also be available in the Group Offices and Members' Library;
4. that the Annual Report included a section on how the Council planned to increase participation in public life, and the latest population figures for the Borough;
5. that the Council's new Public Health responsibilities would also be included within future reports, alongside all other Council services.

**Alternative Options Considered:** No alternative options had been considered as this was a statutory obligation.

**DECISION:** The Cabinet considered and approved the Annual Report.

**RECOMMENDED TO COUNCIL** that the report be noted for information only.

**Reason:** The proposed recommendations would ensure that the Council fully complies with the new legislation. The recommendations also meet the requirements of the Equality Framework for Local Government for which the Council is currently seeking accreditation at the excellent level.  
(Non key)

**9**

## **2012 ENFIELD RESIDENTS' SURVEY - TOPLINE RESULTS**

Councillor Achilleas Georgiou (Deputy Leader) introduced the report of the Chief Executive (No.154) highlighting the key findings from the 2012 Enfield Residents' survey.

NOTED

1. the contents of the report and the findings detailed in section 4 of the report;
2. the intention to present relevant findings to Departmental Management Teams, and other forums for further information;
3. that the survey had been conducted on behalf of the Council by ICM Research between 1 October and 12 November 2012. Overall, the findings were positive. Satisfaction with the Council had improved significantly and more residents felt that the quality of Council services was good. Members were pleased with the results at a time of unprecedented Government cuts and reduction in funding. Good services were still being provided by the Council;
4. that significant increases in satisfaction were evident in several service areas including refuse collection, doorstep recycling, parks, libraries, highways maintenance and schools. Members noted the detailed results as outlined in the report. It was noted that at a time of significant primary school expansions, residents' satisfaction with primary schools had increased;
5. that there had been an increase in the number of respondents who felt that their local area is one in which "people from different backgrounds get on well together";
6. that Members welcomed the results with regard to residents feeling safer in their own areas;
7. the positive outcomes with regard to the perceptions of the Council being "efficient and well run" and "other aspects of the Council's image" (section 4 of the report referred). The positive results had been made possible by the commitment of both Members and Officers to



## CABINET - 13.2.2013

providing excellent Council services. Members were not complacent for the future and would continue to strive for continuous improvement.

**Alternative Options Considered:** None.

**Reason:** For the findings to be considered and discussed, so that the Council better understands residents' perceptions on the services provided, thus aiding service prioritisation and planning improvements.

(Non key)

### 10

## NORTH CIRCULAR AREA ACTION PLAN PROPOSED SUBMISSION STAGE

Councillor Ahmet Oykenor (Cabinet Member for Housing) left the meeting for the this item.

Councillor Del Goddard (Cabinet Member for Business and Regeneration) introduced the report of the Director of Regeneration, Leisure and Culture (No.155) seeking approval of the proposed submission North Circular Area Action Plan and the subsequent consultation and submission, together with the necessary supporting documents to the Secretary of State for independent examination.

### NOTED

1. that the report had to come to Cabinet and Council as the proposal was the final one before submission to the Planning Inspectorate. Previous meetings had taken place with the local Ward Councillors and the Local Plan Cabinet Sub-Committee;
2. that a schedule of minor changes to the North Circular Area Action Plan: Proposed Submission was circulated at the meeting and is set out below:

1	P.52	Fig. 15	Within the Key, Site D should be Garfield School and Site C is St Paul's Church. Site G is Friern Barnet Shops
2	P.54	Fig. 16	Key should read open space B is locally known as open space outside Bowes Road Library
3	P.57	Policy 12 point 7	Take out the number "2" and just leave as "additional" forms of entry
4	P.23	Typo page 23	4 <sup>th</sup> paragraph should be capital "S" for The Strategy
5	P.101	Page 101	Change the diagram box of current stage to read Proposed Submission and not Pre-submission
6	P.36	Policy 8 : Transport	Add further wording that clarifies that upon adoption of the NCAAP, the local plan policies map will be amended to remove the designated safeguarded line.
7	P.91	Policy 29 Green Lanes/A406 Junction Site South East (Site 19 Old Labour Exchange	Change of land use to a mix of commercial with residential above and reflect designation in the Opportunities Map on P.27; Fig. 6 on P.25 Capacity schedule on P.29

**CABINET - 13.2.2013**

		Site)	
8	P.69	Site 8: Arnos Pool, Bowes Rd Library	Add new Policy Text. “Any new development would be required to protect and enhance the existing Grade II listed buildings, and should take account of the following: 1. There is an opportunity to extend the existing medical centre building which would improve the range and quality of community facilities on the site. 2. Any extension to the medical centre should be to the north of the existing building and improve the visibility and profile of the facilities from Bowes Road. 3. Any proposal for new development on the site should include the retention of the existing open space and important landscape features and include a landscaping scheme that enhances the setting of the buildings.
9	P.33	Policy 5: Modern Health Care Facilities	Within final sentence of policy include the wording “including mental health”. This would reflect stakeholder feedback from public health and to ensure that the wording used in the document allowed maximum flexibility on the options available and to support a variety of health issues.
10	P.74 & 75	Policy 22: Ritz Parade	Amend supporting text, penultimate sentence to read: “comprehensive change may also enable new development to be of mixed use and higher density than currently exists; subject to and in keeping with the character of the area. Development must be of high quality and make a positive architectural contribution to the local area”.
11	P.26 & 27	Fig.7 Opportunity Site Plan	Amend boundary to accurately match the New Southgate Master Plan boundary.

3. that it was now intended that the Proposed Submission consultation would run for 7 weeks to allow for the Easter holiday period (from 8 March to 26 April). This had been timed to coincide with SWEP Community Lunch on 9 March. Paragraph 4.1 of the report would be amended for Council to reflect this. It would also clarify that at the point of formal Council publication, a statement of conformity would be sought from the Mayor of London and the GLA would also have 7 weeks in which time to respond;
4. TfL were still considering their position on the historical safeguarding line and a formal line would be expected during the 7 week consultation period;
5. that the NCAAP was supported by an Equalities Impact Assessment, a Consultation Strategy and a Sustainability Appraisal; these would be signed off by the Cabinet Member for Business and Regeneration before formal publication.

**Alternative Options Considered:** None. Having an adopted and comprehensive planning framework for the area provides a basis for setting the area specific planning policies by which decisions on development could be guided. This was essential to support the Council’s regeneration

programme, particularly in light of on-going as well as future investment opportunities.

**RECOMMENDED TO COUNCIL**

1. the approval of the proposed submission version of the NCAAP, as amended above, for a statutory 7 week publication and subsequent submission to the Secretary of State.
2. agreement that the Cabinet Member for Business and Regeneration be authorised to agree the publication of the Sustainability Appraisal and Equality Impact Assessment of the proposed submission North Circular Area Action Plan.
3. agreement that the Director of Regeneration, Leisure and Culture, in consultation with the Cabinet Member for Business and Regeneration, to agree appropriate changes to the proposed submission version of the North Circular Area Action Plan and undertake any further consultation required, in the run up to and during the public examination process into the document, in response to representations received, requests from the Planning Inspector and any emerging evidence, guidance or legal advice. Changes of a substantive nature may be considered by the Local Plan Cabinet Sub-Committee.

**Reason:** To have an adopted and comprehensive planning framework for the area.

**(Key decision – reference number 3609)**

11

**APPROVAL OF TENDERS FOR MEASURED TERM CONTRACT FOR RESPONSIVE MAINTENANCE AND MINOR WORKS - BUILDING (NON-HOUSING)**

Councillor Chris Bond (Cabinet Member for Environment) introduced the report of the Director – Environment (No. 156) detailing a procurement process recently undertaken in order to obtain competitive tenders for undertaking responsive maintenance, planned preventative maintenance and minor works to the Council's non housing property portfolio.

NOTED that Report No.159 also referred, as detailed in Minute No.22 below.

**Alternative Options Considered:** NOTED the alternative options considered as detailed in section 6 of the report.

**DECISION:** The Cabinet agreed to award the contract for Lot 1 Building as detailed in the recommendations in the part 2 report, Report No.159, Minute No.22 below refers.

**Reason:** The Council had a legal obligation to ensure that its corporate buildings were maintained in a safe and fit for purpose condition, section 7 of the report referred.

**(Key decision – reference number 3604)**

12

**APPROVAL OF TENDER FOR MEASURED TERM CONTRACT RESPONSIVE MAINTENANCE, PLANNED PREVENTATIVE MAINTENANCE AND MINOR WORKS (NON HOUSING) - MECHANICAL AND ELECTRICAL SERVICES**

Councillor Chris Bond (Cabinet Member for Environment) introduced the report of the Director - Environment (No.157) detailing a procurement process recently undertaken in order to obtain competitive tenders for undertaking responsive maintenance, planned preventative maintenance and minor works to the Council's non-housing property portfolio.

NOTED that Report No.160 also referred as detailed in Minute No.23 below.

**Alternative Options Considered:** NOTED the alternative options which had been considered as set out in full in section 6 of the report.

**DECISION:** The Cabinet agreed to award the contract for Lot 2 Mechanical and Electrical as detailed in Report No.160, Minute No.23 below refers.

**Reason:** The Council had a legal obligation to ensure that its corporate buildings were maintained in a safe and fit for purpose condition, section 7 of the report referred.

**(Key decision – reference number 3605)**

13

**ISSUES ARISING FROM THE OVERVIEW AND SCRUTINY PANEL/SCRUTINY PANELS**

NOTED the no items had been received for consideration at this meeting.

14

**CABINET AGENDA PLANNING - FUTURE ITEMS**

NOTED the provisional list of items scheduled for future Cabinet meetings.

15

**NOTICE OF KEY DECISION LIST**

NOTED that the next Notice of Key Decision list was due to be published on 26 February 2013, this would be effective from 1 April 2013.

16

**MINUTES**

**AGREED** that the minutes of the previous meeting of the Cabinet held on 23 January 2013 be confirmed and signed by the Chairman as a correct record.

**17**

**MINUTES OF ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 15 JANUARY 2013**

NOTED the minutes of a meeting of the Enfield Residents' Priority Fund Cabinet Sub-Committee held on 15 January 2013.

**18**

**ENFIELD STRATEGIC PARTNERSHIP FEEDBACK**

NOTED that there was no written update to be received at this meeting.

**19**

**DATE OF NEXT MEETING**

NOTED that the next meeting of the Cabinet was scheduled to take place on Wednesday 20 March 2013 at 8.15pm.

**20**

**EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the items of business listed on part 2 of the agenda on the grounds that they involve the likely disclosure of confidential information as defined in Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).

**21**

**BUDGET 2013/14 AND MEDIUM TERM FINANCIAL PLAN**

Councillor Andrew Stafford (Cabinet Member for Finance and Property) introduced the report of the Director of Finance, Resources and Customer Services (No.158) providing the commercially sensitive information relating to the Pest Control and Commercial Waste Fees and Charges for Environmental Services for 2013/14.

**Alternative Options Considered:** As detailed in Report No.151, Minute No.6 above refers.

**RECOMMENDED TO COUNCIL** to agree the Pest Control and Commercial Waste Fees and Charges for Environmental Services as set out in section 3.1 of the report.

**Reason:** As detailed in Report No.151, Minute No.6 above refers.  
**(Key decision – reference number 3620)**

22

**APPROVAL OF TENDERS FOR MEASURED TERM CONTRACT FOR RESPONSIVE MAINTENANCE AND MINOR WORKS - BUILDING (NON HOUSING)**

Councillor Chris Bond (Cabinet Member for Environment) introduced the report of the Director – Environment (No.159).

NOTED

1. that Report No. 156 also referred, as detailed in Minute No.11 above;
2. that the report recommended the acceptance of the lowest bid received, as detailed in the report;
3. the notional savings as set out in the report.

**Alternative Options Considered:** As detailed in Report No.156, Minute No.11 above refers.

**DECISION:** The Cabinet agreed

1. to award the contract for Lot 1 Building to the company detailed in recommendation 2.1 of the report, in the notional two year contract sum as detailed in recommendation 2.1 of the report.
2. in the event that the company (detailed in recommendation 2.1 of the report) withdraw their tender to award the contract for Lot 1 Building to the second lowest contractor, as detailed in recommendation 2.2 of the report, in the notional two year contract sum as detailed in recommendation 2.2 of the report.
3. to delegate to the Cabinet Member for Environment authority to enact the extension clause or clauses within the contract should that be in the Council's best interest at the time to do so.

**Reason:** As detailed in Report No.156, Minute No.11 above refers.

**(Key decision – reference number 3604)**

23

**APPROVAL OF TENDER FOR MEASURED TERM CONTRACT RESPONSIVE MAINTENANCE, PLANNED PREVENTATIVE MAINTENANCE AND MINOR WORKS (NON-HOUSING) - MECHANICAL AND ELECTRICAL SERVICES**

Councillor Chris Bond (Cabinet Member for Environment) introduced the report of the Director – Environment (No.160).

NOTED

**CABINET - 13.2.2013**

1. that Report No.157 also referred, as detailed in Minute No.12 above.
2. that the report recommended the acceptance of the lowest bid received, as detailed in the report;
3. the notional savings as set out in the report.

**Alternative Options Considered:** As detailed in Report No.157, Minute No.12 above refers.

**DECISION:** The Cabinet agreed

1. to award the contract for Lot 2 Mechanical and Electrical to the company detailed in recommendation 2.1 of the report, in the notional two year contract sum as detailed in recommendation 2.1 of the report.
2. in the event that the company (detailed in recommendation 2.2 of the report) withdraw their tender to award the contract for Lot 2 Mechanical and Electrical to the second lowest contractor, as detailed in recommendation 2.2 of the report, in the notional two year contract sum as detailed in recommendation 2.2 of the report.
3. to delegate to the Cabinet Member for Environment authority to enact the extension clause or clauses within the contract should that be in the Council's best interest at the time to do so.

**Reason:** As detailed in Report No.157, Minute No.12 above refers.  
**(Key decision – reference number 3605)**